

St Mary's CE(A) First School Response to the Government Guidelines for Full Opening of Schools - updated 28th August 2020 (Appendix)

SECTION 1 - Public Health Advice to Minimise Coronavirus (Covid19) risks	
<p>There is a requirement that people who are ill stay at home.</p>	<p>Children who are ill must stay at home. Parents must telephone or email school if their child is ill.</p> <ul style="list-style-type: none"> If a child is ill at school they will be sent home immediately. As they wait for a parent to collect them, they will be isolated in a room with appropriate adult supervision, an open window and at least 2m social distancing. PPE will be worn by the adult caring for the child, if the 2m distance cannot be maintained. A separate bathroom should be used, however, if this is not possible, thorough cleaning and disinfecting after use. (This member of staff does not need to isolate, unless they develop symptoms themselves) <p>If a child has a temperature or a cough or shows any other Covid19 related symptoms, they will be sent home and parents will be asked to get their child tested.</p> <p>If symptoms are Covid19 related, children must get tested and share the results with school immediately.</p> <p>Anyone who has any contact with an unwell child must wash their hands thoroughly for at least 20 seconds with soap and running water or use hand sanitiser. Any area used by the child will be disinfected after use, using household bleach to reduce any infection.</p> <p>Staff who are ill must stay at home and let the Head know.</p> <p>If symptoms are Covid19 related, the staff member must get tested and share the results with school immediately.</p> <ul style="list-style-type: none"> Anyone with symptoms should self-isolate for at least 10 days and have a test. If they test positive, with no symptoms, but develop symptoms during isolation, then the 10 day isolation period will restart. <p>If testing positive, other members of their household, including siblings, should self-isolate for 14 days from when the unwell person first had symptoms.</p> <p>School will follow the guidance from the County Health Protection Team if anyone tests positive for Covid19.</p>
<p>Robust hand and respiratory hygiene.</p>	<p>Regular and frequent handwashing and sanitising for all. Using a tissue for sneezes and coughs, disposed in correct bin immediately after use. Each classroom and area will have a specific bin for any material which may be linked to transmission.</p>
<p>Enhanced cleaning arrangements</p>	<p>Regular cleaning of touch points - handles, tables, taps etc Regular cleaning of equipment used by children. Classrooms cleaned thoroughly at the end of the day. Limited resources which are easily cleaned. More cleaning in EYFS classes.</p>
<p>Active engagement with NHS Test & Trace.</p>	<p>School will follow guidance from the PHE Health Protection Team.</p>
<p>Formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise the potential for contamination so far as it reasonably practical.</p>	<p>Class bubbles - There will be minimal contact between bubbles. Minimal contact between staff and children. Staggered arrivals and departures for children and parents. Staggered playtimes and lunchtimes. Lunch eaten in classrooms. Forward facing tables and chairs in classrooms Year 1 - 4. One way in the corridor if groups of children are moving through. Toilets monitored for one class at a time. Minimal contact between members of staff. Limited staffroom use - 3 people maximum with social distancing and ventilation, everything sanitised before and after use. Extra 'staffroom' facility in the Hall - same guidelines apply. Visiting staff (Entrust music & Dance) to remain at 2m distance from children and school staff and use the Hall to teach (large space, well ventilated and over 2m distancing available) All sport/PE to be taught outdoors as much as possible.</p>

<p>Prevention</p> <p>Numbers 1 to 5 must be in place in all schools, all the time.</p> <p>Number 6 must be properly considered and schools must put in place measures that suit their particular circumstances.</p>	<p>1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school.</p> <p>Pupils, staff and other adults do not come into the school if they have Covid19 symptoms or have tested positive in at least the last 10 days and anyone developing those symptoms during the school day is sent home, are essential actions to reduce the risk in schools and further drive down transmission of Covid19. If anyone becomes unwell, they follow the school Risk Assessment procedure.</p> <p>2) Where recommended, use of face coverings in schools. The Government is not recommending universal use of face coverings in all schools. Currently, this only needs to be in a busy corridor, the staff room or in a staff meeting, where 2m social distancing <i>cannot</i> be maintained. In the event of new local restrictions being imposed, school will communicate any new arrangements clearly to staff, parents and children about the use of face coverings.</p> <p>3) Clean hands thoroughly more often than usual. It is an easy virus to kill when it is on skin - with soap and running water or hand sanitiser. Everyone must wash their hands on arrival in school, when they return from breaks, when they change rooms and before and after eating.</p> <p>Hand sanitiser stations are in all staff bathrooms, on entry to the Hall from both doors, in both 'staffrooms' and in the office/porch area. Children and staff will also have their own hand sanitiser near where they work. Each classroom will also have spare sanitisers. There will be supervision for younger children and those with additional needs, who may need reminding or help to administer. This support will help them develop a good hygiene routine.</p> <p>4) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach. Each classroom has tissues and bins and staff will support the children to follow this routine. Again, younger children and those with additional needs will have extra support.</p> <p>5) Introduce enhanced cleaning, including cleaning frequently touched surfaces often throughout the day and using standard products such as detergents and bleach after school when children have gone home. Staff will follow all the guidance from the school's Risk Assessment. Public Health England has published advise on general cleaning which will be referred to.</p> <p>6) Minimise contact between individuals and maintain social distancing wherever possible. Minimising contact and mixing between people reduces transmission of Covid19. All the guidelines from school's Risk Assessment will be followed. In addition: Breakfast Club and After School Club - the Hall will be well ventilated and each class has their own area, with a 2m socially distanced boundary. Children from each class bubble will play, socialise, eat, etc with children from their bubble. They will not share equipment between bubbles. They will follow all the guidelines in the same way. Photocopier - one person to use at a time. Wipe with disinfectant wipes before and after use. Wait in the Hall, socially distanced, to alleviate congestion in the office area. A designated person will regularly disinfect touch points in the office area (door key pads, handles, release buttons etc) One-way system - in the main corridor, whenever possible.</p>
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<p>Number 7 applies in specific circumstances.</p>	<p>Collective Worship will be available via Zoom in each classroom. One class bubble will be able to access Worship in the Hall on occasion, however, hygiene guidelines will remain in place as children enter and leave the Hall.</p> <p>Parents will be able to use their Showbie account to message the teacher about their child. This is to minimise contact at the school gates and in the office.</p> <p>Supply teachers, peripatetic teachers and temporary staff can move between schools. There will be minimised contact with school staff and children and social distancing will be maintained.</p> <p>Specialists, therapists, social and support workers will also follow the School's Risk Assessment. They will meet staff and/or children in well ventilated areas, maintain social distancing where possible and will wear a visor/mask if distancing cannot be met.</p> <p>It is recommended that children will limit the amount of equipment brought into school from home. Essentials are allowed - lunch boxes, hat, coat, scarf, gloves and school bag. If spare clothes are required they should be brought into school in a named bag and left in school, until required. Staff will refrain from taking books and other resources home where possible.</p> <p>7) Where necessary, wear appropriate personal protective equipment (PPE).</p> <p>The majority of staff in schools will not require PPE beyond what they would normally require for their work. The exception is if a child is unwell or requires intimate care or first aid.</p>
<p>Response to any infection</p> <p>Numbers 8 to 10 must be followed in every case where they are relevant.</p>	<p>8) Engage with the NHS Test and Trace process. School will follow guidance from the PHE Health Protection Team. Staff and families will understand that they need to be ready and willing to follow the guidance about what to do if a child or adult has symptoms, how to book a test, when to provide details about any close contacts and how and when to self isolate.</p> <p>9) Manage confirmed cases of coronavirus (COVID-19) amongst the school community. School will take swift action as soon as they aware of a positive case and contact the local Health Protection Team who will work with school and provide definitive advice on who must be sent home. * School will not share the names and details of people with Coronavirus unless essential to protect others. * School will keep a record of children and staff in each bubble.</p> <p>10) Contain any outbreak by following local health protection team advice. If school has 2 or more confirmed cases within 14 days, it will continue to work with the Health Protection Team and follow their advice.</p>
<p>SECTION 2 - School Operations</p>	
<p>Attendance</p>	<p>It is vital that all children return to school and school attendance is now mandatory. School have to record attendance and follow up on any absences. Local Authority guidelines will have to be adhered to.</p>
<p>Pupils who are shielding or self isolating.</p>	<p>If a child is complying with clinical advice (from a medical specialist) or public health advice (self isolating due to a positive test or being in close contact with someone who has Coronavirus) they may have to stay at home. In these cases, school will provide remote education via Showbie (online learning tool) and the absence will not be penalised. School will support families who are reluctant or anxious about returning to school.</p>

	School will discuss concerns, offer reassurance and develop plans to re-engage.
School Workforce	<ul style="list-style-type: none"> School will implement the system of controls outlined in this document, alongside the Risk Assessment. This will create a safer environment for children and staff where the risk of transmission of infection is substantially reduced. <p>All staff should follow the measures to minimise risk.</p> <ul style="list-style-type: none"> Staff who are clinically vulnerable or pregnant can return to school and ensure they observe good hand and respiratory hygiene, minimising contact and maintaining social distancing in line with the Prevention Section of this document. School has a legal obligation to protect employees, including children, from harm and will continue to assess health and safety risks in the usual way. Following the steps in this guidance will mitigate the risks of Coronavirus and help to protect the school workforce, including children. Staff will be fully informed about the measures put in place and the Governing Body should have a regard to staff well-being and work-life balance. This duty of care extends to their mental health. School will support staff well-being in the current situation. Online resources are available and the Education Support Partnership provides a free helpline. School may need to alter the way in which it deploys staff and some staff roles may need to be flexible as School welcomes back children in the Autumn Term. Appropriate support for children with SEND will continue to be available. Recruitment will continue as usual. Trainee teachers will continue to be accepted in school. Volunteers will follow the same guidelines as staff. Staff need to be aware of any quarantine requirements in the future when they book holidays, as they need to be available to work during term time.
Safeguarding	The school's Safeguarding Policy has been updated on 1st September 2020. During the Autumn Term, the DSL team will provide staff, children and families with support if required. Referrals, Social Care cases and welfare concerns will take priority and multi agency practice will be paramount.
Catering	The school kitchen will be open from the 1st September 2020 and food will be available for all children who want it. Children who are eligible for benefits-related Free School Meals and Universal Free School Meals (Children in Reception, Y1 and Y2) will continue as normal. The Kitchen will start the term by providing a packed lunch for all children, which will be delivered to each classroom by the Kitchen Staff. The menu will be adapted over the first few weeks to keep the menu choices interesting and nutritious for the children.
Estates	School has been open for most of the lockdown period. Therefore, buildings, water, heating, electric, ventilation etc have been checked, and checked again ready for opening on 1st September 2020. Regular Health & Safety and Premises checks will continue throughout the year.
Educational Visits	School will make full use of the outdoor spaces in the local area to support the delivery of the curriculum. Full risk assessments and control measures will be in place, with wider advice taken on the use of visiting other indoor and outdoor venues if appropriate.
School Uniform	School will return to the usual school uniform policy for 1st September 2020. However, children will wear their PE kit on PE days, including trainers (and a tracksuit when the weather is cooler). This will mean there are no PE bags in school and the cross-contamination will be minimised (as children can get their clothes mixed up during changing)
Wraparound Provision & Extra Curricular Activity	School will begin wraparound provision on 1st September 2020. Breakfast Club and After School Club will be held in the Hall. The Hall will be well ventilated and each class has their own area, with a 2m socially distanced boundary. Children from each class bubble will play, socialise, eat, etc with children from their bubble. They will not share equipment between bubbles. They will follow all the guidelines in the same way. Parents will be encouraged to think about how many 'out of school' activities their children attend, and to be aware of limiting the number of bubbles their children

	<p>are in, to minimise any transmission of the virus, It is important that parents seek assurance that the providers (football training, swimming, brownies/beavers, gymnastics etc) carefully follow protective measures and their children only attend clubs which can demonstrate this. Parents will need to be practising good hygiene and social distancing between each other at the Clubs their children attend, to minimise transmission. The Government document "<i>Guidance for Parents and carers of children attending out-of-school setting during the coronavirus (COVID-19) outbreak</i>" will be shared with parents for more detail.</p>
<p>SECTION 3 - Curriculum, Behaviour & Pastoral Support</p>	
<p>Curriculum Expectations</p>	<p>All children will receive a high quality education which promotes thier development and prepares them for the opportunities, responsibilities and experiences of later life. Children will be given the 'catch-up' support they need to make progress and the full range of subjects will be taught.</p> <p>When needed, remote education will be used, in the case of self isolation or local lockdown.</p> <p>In EYFS, teachers will focus on the prime areas of learning and address any gaps in language, early reading and early maths. In Key Stage 1 and 2, the priority will be to identify gaps and re-establish good progress in reading, vocabulary, writing and maths.</p>
<p>Music, Dance & Drama</p>	<p>School will continue to teach music, dance and drama.</p> <p><i>Although singing does not currently appear to represent a significantly higher risk than routine speaking and breathing at the same volume, there is now some evidence that additional risk can build from aerosol transmission with volume and with the combined numbers of individuals within a confined space. This is particularly evident for singing and shouting, but with appropriate safety mitigation and consideration, singing can still take place.</i></p> <p>Visiting teachers will teach music and dance and will follow the school risk assessment as well as their own. They are allowed to move between schools. Children will be taught in their bubbles, following the guidance. Music will kept to a volume level which does not encourage teachers or children to have to raise their voices unduly. Music teachers will use the microphone system in the Hall. Microphones hang from the ceiling and therefore cannot be reached.</p> <ul style="list-style-type: none"> • Singing will only take place in the Hall with the high ceiling, if children are facing forwards, windows are open, and there is social distancing. Singing can only take place with one bubble of children and volume of singing will be controlled. Larger groups cannot sing at the moment. • Increased hand washing when handling musical instruments, before and after use. Avoid sharing instruments whenever possible. If sharing, disinfect regularly and always between users. If possible, children should clean their own instruments. <p><i>If a teacher is operating on a peripatetic basis, and operating across multiple groups or individuals, it is important that they do not attend a lesson if they are unwell or are having any symptoms associated with coronavirus (COVID-19) such as fever, a new and sustained cough, loss of sense of taste or smell. In addition, they should:</i></p> <ul style="list-style-type: none"> • <i>Maintain distancing requirements with each group they teach, where appropriate.</i> • <i>Avoid situations where distancing requirements are broken; for an example demonstrating partnering work in dancing or holding a violin to model.</i> • <i>Make efforts to reduce the number of groups taught and locations worked in, to reduce the number of contacts made.</i> •
<p>Physical Activity</p>	<p>PE lessons will take place outdoors whenever possible. The last resort will be to use the Hall, with maximum ventilation, distancing and scrupulous cleaning of equipment, because of the way people breather during exercise.</p> <p>Children will be taught PE in their class bubble.</p> <p>School will work with external Sports Coaches who will follow the Risk Assessment and guidance for school.</p>

Catch-up Support	The Government has announced a 'Catch-up package' to ensure schools have the resources they need to help children make up for lost time, with extra support for those who need it most. School will ensure this funding is spent addressing individual needs, accelerating progress and narrowing any gaps.
Behaviour Expectations	The Behaviour Policy has been updated and will ensure clear, reasonable and proportionate expectations of pupil behaviour. School will continue to follow their Behaviour Policy as children are re-integrated and welcomed back in to the classroom. Children will be supported as required to follow the expectations. Children with Additional Needs will have appropriate support and intervention programmes to support them, as returning to school may have an impact on their behaviour. School acknowledges that some children may have experienced anxiety, trauma, welfare risk and bereavement during the lockdown period, which can lead to an increase in social, emotional and mental health concerns. School will work with local services to ensure support is in place for these children and their families. Any disciplinary exclusion of a pupil, even for a short period of time, must be consistent with the relevant legislation.
Pupil Well-being & Support	School will ensure that children are supported as they re-adjust to school. Some children will have enjoyed lockdown and be reluctant to return, some may show signs of anxiety or depression and some may be over-excited to return. The return to school allows social interaction with peers and teachers which benefits well-being. Support will provide support for health and well-being through Friendship Clubs, Sport Burst opportunities and individual programmes. There will be pastoral activities to support the rebuilding of friendships and social engagement, address and equip children to respond to the issues linked with coronavirus and approaches to improving physical and mental well-being.
SECTION 4 - Assessment & Accountability	
Inspection	Ofsted inspections will remain suspended for the autumn term, however, some schools may have a visit to discuss how they are managing the return to education for their pupils.
Primary Assessment	Assessments will be maintain during this academic year to allow the DfE to measure the reaming impact of Covid19 on this cohort of pupils nationally. The Government plan to use statutory primary assessments in Summer 2021 (EYFS Profile, Phonics Screening, KS1 tests and teacher assessment, Year 4 multiplication tables check) <ul style="list-style-type: none"> • A past version of the Phonics Screening check will be administered to Year 2 pupils in Autumn 2 - pupils who do not meet the expected requirement, will be checked again in June 2021. • Reception Baseline Assessment has been postponed until September 2021. School will be an Early Adopter for the new EYFS framework. • School will spend the year preparing for the Engagement Model, which is the new attainment framework for pupils working below the standard of National Curriculum assessments. (replacing P scales 1-4) This will become statutory in September 2021.
SECTION 5 - Contingency planning for Outbreaks	
Remote Education support	School will operate remote learning for children who need to self isolate or in the case of a local lockdown. Showbie will be use to administer home learning, as it did in the initial lockdown. School will work with families to support this provision.
Health & Safety Risk Assessment	Coronavirus (Covid-19) Specific Risk Assessment Appendix - Response to the Government Guidelines Sept 2020 Both documents are shared with staff, governors and families. The website will publish the documents to provide transparency of approach. To establish the effectiveness of the documents, the preventative and protective measures will be monitored and reviewed regularly, to ensure the measures are still working. Action will be taken to address any updated guidance and any shortfalls.
Education, Health & Care Plans	Children who have an EHCp will have an individual risk assessment, which will identify additional support to ensure their needs are being met and they are safe.